

PHOTO SHOOT RENTAL REQUEST

Before you proceed with making your formal request, please note the following about all photoshoot requests. 30 days minimum notice is required and it may take up to seven days to respond to requests.. We're excited to collaborate with our clients to bring your events and projects to life!

Photoshoot Requirements

- Please provide a mood board or inspiration images with your application.
- All items must be picked up and returned to us with proper transportation and packaging. Some equipment may require delivery services by our team.
- Arden Event Collective must have access to images - both web & high resolution.
- Arden Event Collective must be the only rental company featured in the shoot (excluding linen rental companies such as BBJ/La Tavola).
- Credit is required for any photo with our items shown when posted on any platform. Please tag us, or link to our profile/website.

Terms and Conditions Pertaining to Photoshoots

All organizations requesting photoshoot rentals must fill out a "Photoshoot Rental Request" form. The form will be reviewed by Arden Event Collective and if your request is approved, you must adhere to the following:

- A credit card is required for payment, security, and damage purposes
- An E-signed contract must be received prior to the photoshoot. Arden will provide an e-sign link upon rental confirmation.
- AEC must be mentioned in media associated with publicly posted/published photos and sent a link/copy of the associated publication.
- AEC will charge delivery and labor fees, and may charge cleaning or damage fees when applicable.
- Any potential discount will be evaluated on a case-by-case basis for approval.

I agree and understand the terms and conditions and wish that my photoshoot rental request be considered.

SIGNATURE

PRINT NAME

DATE

If photography does not meet the guidelines outlined, and deemed unusable,, Arden Event Collective reserves the right to charge full retail rates on all rentals and associated labor to the planner and photographer.

Client Information:

COMPANY/ORGANIZATION: _____

ADDRESS: _____

CITY: _____

STATE: _____

WEBSITE: _____

VENDOR TYPE:

- FLORIST
- PHOTOGRAPHER
- PLANNER
- CATERER
- OTHER:

SOCIAL MEDIA HANDLES

INSTAGRAM _____

TWITTER _____

FACEBOOK _____

OTHER _____

NAME: _____

TITLE: _____

PHONE: _____

EMAIL: _____

HAVE YOU RENTED WITH US BEFORE? _____

HOW DID YOU HEAR ABOUT US? _____

Photoshoot Information:

DATE: _____

VENUE: _____

ADDRESS: _____

CITY: _____

STATE: _____

WILL YOU NEED DELIVERY? _____

DESIRED DELIVERY WINDOW: _____

DESIRED PICKUP WINDOW: _____

PLEASE LIST ALL OTHER VENDORS PARTICIPATING IN THIS PHOTOSHOOT: _____

HOW WILL THE PHOTOS BE USED? _____

TELL US MORE ABOUT THE PHOTOSHOOT (AESTHETIC, OCCASION, INSPIRATION, COLOR PALETTE, SPECIFIC ITEMS/SERVICES NEEDED FROM US, ETC.). BE SPECIFIC AND ATTACH ADDITIONAL PAGES IF NECESSARY.